



PROJECT PLAN FOR MFGHC AUTHORISATION/ REGULATION PROJECT

Project start-up

- **Milestone A** - Agree the Draft Project Brief and Approach with the Project Board (The MFGHC Executive Committee)
- Designate Project Director
- Determine quality expectations
- Information Accreditation Scheme
- Open a Risk Log
- Open a Daily Log
- **Milestone B** - Recruit Chair for Reference Group (Champions Board)

Qtr 1 Apr-Jun 2009-10

- Finalise MFGHC health and safety and equal opportunities policies
- Finalise MFGHC accounting framework
- Project Board meeting
- Establish NHS and faith community contacts
- **Milestone C** - Finalise Project Plan
- Commence Stage 1 Project Plan – Developing commitment
- Convene Reference Group meeting

Qtr 2 Jul- Sep 2009-10

- **Milestone D** - Finalise authorisation arrangements for remaining faith communities
- Publicise authorisation arrangements to NHS
- Project Board meeting

Qtr 3 Oct-Dec 2009-10

- Project Board meeting
- **Milestone E** - Reference Group meeting
- Meet with NHS and faith community contacts individually re code of conduct, education pathways, fitness to practice

Qtr 4 Jan-Mar 2009-10

- Project Board meeting
- Meet with NHS and faith community contacts individually re code of conduct, education pathways, fitness to practice

Qtr 5 Apr-Jun 2010-11

- Project Board meeting
- Reference Group meeting
- **Milestone F** - Report back on NHS and faith communities views re code of conduct, education pathways, fitness to practice
- Identify education providers for discussion re education pathways
- End Stage 1 Project Plan – Developing commitment



Qtr 6 Jul- Sep 2010-11

- Commence Stage 2 Project Plan - Education
- Project Board meeting
- **Milestone G** - Draft code of conduct for consultation
- Meeting with education providers individually re education pathways and CPD

Qtr 7 Oct-Dec 2010-11

- Project Board meeting
- Reference Group meeting
- Meeting with education providers individually re education pathways and CPD

Qtr 8 Jan-Mar 2010-11

- Project Board meeting
- **Milestone H** - Report outcome of meetings with education providers re education pathways and CPD
- End Stage 2 Project Plan - Education

Qtr 9 Apr-Jun 2011-12

- Project Board meeting
- Reference Group meeting
- Commence Stage 3 Project Plan – Registration
- **Milestone I** - Determine Governance arrangements for MFGHC including Trustee status
- Draft registration form for consultation

Qtr 10 Jul- Sep 2011-12

- Project Board meeting
- **Milestone J** - Finalise registration form following consultation

Qtr 11 Oct-Dec 2011-12

- Project Board meeting
- Reference Group meeting
- **Milestone K** - Recruit Lay Reps on Trustee Board
- End Stage 3 Project Plan - Registration
- Draft End Project Report

Qtr 12 Jan-Mar 2011-12

- Convene Project Board meeting
- **Milestone L** - Submission of proposals
- Finalise End Project Report